

UPSTATE
MEDICAL UNIVERSITY

RESEARCH

Thank you for your inquiry regarding the SUNY Upstate Medical University ('Upstate') Institutional Review Board's policy for electronic signatures. With the adoption of IRBNet in March 2011, the Upstate IRB Guidelines, Policies and Instructions have been revised to reflect the electronic signature process.

The IRBNet System is fully compliant with the technology requirements for Electronic Records per CFR21, Part 1 1, Section 11.10 Controls for Closed Systems, and the technology requirements for Electronic Signatures per CFR 21. Part 1 1 Subpart C - Electronic Signatures. Correspondence to the investigator related to the acknowledgment or approval of an action are generated by the Upstate IRB staff utilizing IRBNet tools in accordance with Upstate Guidelines and Policies Manual and all Federal requirements.

If you have any questions regarding this correspondence, please contact the IRB Office at (315) 464-4317.

Regards,



Michelle Saya, RN, BSN, MSM
IRB Administrator and Chief Compliance Officer for Research