

Upstate Medical University MRI Research Core Facility **Operational Policy effective date 03/02/11 through 12/31/11**

1. Before any new project start (including pilot evaluation) the IHP MRI Resource Utilization Request Form with IRB and/or CHUA documentation must be submitted. Scientific review of all requests will be conducted by the MRI Core Committee Chair to determine final approval of the project proposal.
2. Rates effective through December 2011 (As of Jan 2010 rates to increase 3% annually)
\$530/hr UMU Upstate Faculty Department funded projects, UMU **Hendrick's** funded projects, SUNY Upstate External-**NIH**-Funded projects (as per the SUNY guidelines for Service Centers & Federal Cost Accounting Standards)
\$798/hr for **non-Upstate External** and **Industry** projects
3. Newest opportunity as of Mar 02, 2011 – **THIRD TIER** scan rate
\$150/hr Non-funded, Exploratory for Upstate Faculty
With limit of 10 hours per project scan type (Anat, Fmri, or DTI)
4. All human and/or animal studies must have IRB and/or CHUA approval
5. For Human research studies that have a clinical bias, consultation with a subspecialty trained Radiologist is strongly suggested. Determination of Radiology professional charges must be done in consultation with the departmental chairman and not the faculty member (trained Radiologist) concerned.
6. All Internal and External users of MRI Research Core time will pay for all time used.
7. Research study scheduling time is available on
Mondays from 12 PM to 4:30 PM
Wednesdays 8:30 AM to 4:30 PM
Fridays 8:30 AM to 4:30 PM
8. Funded projects will have priority over discounted-rate studies for scheduling.
9. There will be an option to purchase block time for larger funded projects.
10. Users will be billed by the Upstate Bursar's Office and funds will be deposited in an IHP Income Fund Reimbursable Account (account 900-215-04).
11. Free of charge research time will not be permitted on any MRI at Upstate Medical University. Researchers will be expected to pay the same rate per hour for use of other MRI machine time as is charged at the MRI Research Core Facility located at the Institute for Human Performance.
12. Only research users trained and approved by the MRI Research Committee Chair will be permitted to operate the equipment for research activities.
13. Clinical Activity performed on the IHP Research MRI by University Hospital & URA. Time reserved for clinical activity is:
Mondays from 9 AM - 12 PM; Tuesdays 9 AM - 5 PM; Thursdays 9 AM - 5 PM
14. For a copy: MRI Research Core Utilization Request Form please contact:
Gwen Tillapaugh-Fay tillapag@upstate.edu 464-8475
Instructional Support Specialist - IHP MRI Core Lab