

## MEMORANDUM

August 25, 2014

Requirement to complete the CITI- RCR refresher course every 4 years

Please note that CITI now offers a refresher course for the *Responsible Conduct of Research (RCR)*. As a refresher course had not been previously available, we elected not to require recertification by completion of the same course. Now that a refresher course is available, the VP for research in consultation with the Research Integrity Officer has instituted an every 4-year re-certification (via the CITI-RCR refresher) requirement for all individuals required to complete this education.

In an effort to provide ample time for those individuals who completed the RCR course 4 or more years ago, we will require that re-certification be completed by January 1<sup>st</sup>.

If you have any questions or need help accessing this course, please call Michele O'Brien at 464-4317.

Regards,  
David C. Amberg, Ph.D.  
Interim VP for Research