

June 8, 2022

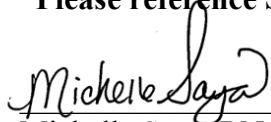
SUNY Upstate requires department chair review and sign off for all new projects submitted to the IRB for review, as well as when there is a change in Principal Investigator. Each division director should review and sign off in IRBNet to ensure that the following requirements are met:

- To determine that the PI is qualified to conduct the proposed research and has the necessary credentials and resources to safely conduct the study.
- To determine that the research uses procedures consistent with sound research design; and the research design is sound enough to reasonably expect the research to yield the expected knowledge.

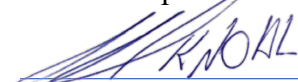
Once division director sign off is complete, the project may be shared with Dr. Knohl for co-signature. This process is consistent with Upstate IRB policies and will ensure that division directors are included in the process of protecting human subjects participating in research.

*\*Institute for Global Health & the Division of Infectious Disease:* Studies conducted under the Institute for Global Health will be signed by Institute Director, Dr. Thomas. Studies conducted under the Division of Infectious Disease will be signed by Dr. Elizabeth Asiago Reddy.

**\*Please reference Section 1.10.6 of HRPP SOP's: Department Chairs and/or Deans**



Michelle Saya, RN, BSN MSM  
Chief Compliance Officer of Research



Dr. Stephen J. Knohl  
Professor and Interim Chair, Department of Medicine  
Residency Program Director and Vice Chair for Education



Dr. Stephen J. Thomas  
Professor of Microbiology and Immunology  
Director of Institute for Global Health and Translational Science

10 JUN 2022