

## Re-Opening of the CRU

### General

- 1) The CRU will comply with all Upstate campus COVID-Related Policies and Procedures. This includes staff wearing masks etc.
- 2) CRU cleaning services: Need to comply with Upstate's recommendations for cleaning of ambulatory areas during COVID-19.
- 3) PI's will continue to be responsible for oversight of all study activities, including maintaining up-to-date IRB approval(s) and order sets, and assuring that CRU staff are kept up-to-date on all protocol changes related to CRU activities/orders.
- 4) No staff or study participants with an active COVID-19 infection, with signs or symptoms consistent with COVID-19 (fever, cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore-throat, new loss of taste and smell, or new skin lesion of unknown origin), or at high risk of having COVID-19 (close contact with a known infected individual), will be allowed on the CRU.
- 5) Study participants will wait in their cars until staff are available to check them at the door of the entry to the IHP (staff will call or text them when ready).
- 6) Study participants will all be checked for symptoms, fever (temperature taken) and will be given ear loop masks at entry (outside door) to the IHP.
- 7) Study participants are escorted by staff DIRECTLY to a clean, empty exam room on the CRU, not stopping in any hallway and not using any waiting area. Bathroom use by participants should be avoided if at all possible.
- 8) In addition to wearing masks and frequent hand-washing, all should comply with social distancing if practical.
- 9) At the conclusion of each study visit on the CRU, participants will be escorted directly out of the building.
- 10) All exam rooms will be carefully cleaned after each patient visit per Upstate infection control guidelines or policies.

### Phase 1 (Current Situation)

- 1) Only necessary and urgent visits. These include:
  - a) Participants and staff involved in the COVID-19 convalescent serum study. Infection control procedures instituted/followed per directions from Dr. Endy and Dr. Thomas
  - b) For all other studies: Study visits are being conducted that are considered urgent or necessary for safety reasons. This is determined by specific study PIs, sponsors, protocols and IRBs.

2) Study staff: Staff work on the CRU when seeing their study participants for visits as noted above, or when they are needed to conduct study-specific urgent tasks such as receiving study-related medication shipments and arranging home delivery for study medications, supplies or devices.

3) Visitors not allowed unless absolutely necessary. Minors will be accompanied by a parent or guardian.

## Phase 2

1) Study visits from Phase 1 that are considered urgent or necessary for safety reasons continue. Additional study visits (protocol-specific) that are determined by the study PI, sponsor, protocol and IRB to be of high priority, are initiated.

2) Continue all procedures listed under “General”.

3) Visitors not allowed unless absolutely necessary. Minors will be accompanied by a parent or guardian.

4) If Upstate deems that current regional pandemic conditions no longer support remaining in Phase 2, we will revert to Phase 1.

## Phase 3

Fully open