

July 14, 2020

Dear Clinical Research Teams,

As we continue to move forward in our response to Covid-19 the below guidelines are in place for IRB Approved Clinical Research studies.

In parallel with the Phases of the Upstate Campus and Hospital, Clinical Research Visits are resumed under the 90% density guidelines as of 7/1/2020:

If Clinical Research Visits are conducted at the Clinical Research Unit (CRU) please follow all CRU guidelines. If you have any questions please contact Teresa Koulouris @ [KoulourisT@upstate.edu](mailto:KoulourisT@upstate.edu)

Please follow all ambulatory setting guidelines when conducting Clinical Research Visits.

Below are the guidelines for Ambulatory Clinics:

Starting on Wednesday, July 1, 2020, each clinic will be responsible for the screening process of their patients and visitors, which includes:

- **Masks:** Provide each clinic patient/visitor with an ear-loop mask when they arrive.
  - Note: Each clinic will need to maintain their own supply of ear-loop masks for their patients/visitors.
- **Hand Sanitizer:** Have hand sanitizer available for use by clinic's patients/visitors.
- **Temperature:** Take the temperature for clinic's patient/visitor when they arrive.
- **Screening Questions:** Ask each patient/visitor the screening questions.
  - Note: Policies and Procedures: The following link provides detailed instructions and information on the screening process and COVID-19 related policies that screeners must know: [COVID-19 Patient, Visitor, Staff, and Student Screening Process](#)

Enforcing Policies and Procedures:

- **Mask Policy:** All people in the building must wear the ear-loop mask provided by Upstate.
- **Visitor Policy:** The following link provides the current COVID-19 Policy related to "Visitor Restrictions During Prevalence of COVID-19" that screeners must know: <https://upstate.elucid.com/documents/view/10484/active>
- **Positive Screen Procedure:** Refer to the "COVID-19 Patient, Visitor, Staff, and Student Screening Process" link above for Positive Screen Procedure.

Study Monitor visits are allowed under the 90% density guidelines. Study Monitors are to adhere to all Upstate guidelines (mask, 6-foot distancing, screening upon entry). Study monitors from States where NYS quarantine restrictions are in place are not allowed at the present time.

If you have any questions please let me know.

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